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Republic of the Philippines
NEWS AND INFORMATION BUREAU
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the NEWS AND INFORMATION BUREAU in the CSC website:

TIMOTHY PAUL T. JAVIER

Administrative Officer V,
Head, Human Resource and Management

Date: January 28, 2025

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Accountant III	NIBB-A3-1-1998	19	56,390.00	Bachelor's Degree in Commerce/ Business Administration Major in Accounting	8 hours of relevant training	2 years of relevant experience	RA 1080 (CPA)	N/A	Financial and Administrative Division (FAD) - Manila
2	Senior News Editor	NIBB-SRNE-6-1998	19	56,390.00	Bachelor's Degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Philippine News Agency (PNA) - Visayas Ave.
3	Senior News Editor	NIBB-SRNE-8-1998	19	56,390.00	Bachelor's Degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Philippine News Agency (PNA) - Visayas Ave.

4	Senior News Editor	NIBB-SRNE-17-1998	19	56,390.00	Bachelor's Degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Philippine News Agency (PNA) - Visayas Ave.
5	Senior News Editor	NIBB-SRNE-20-1998	19	56,390.00	Bachelor's Degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Philippine News Agency (PNA) - Visayas Ave.
6	News Reporter II	NIBB-NR2-17-1998	17	47,247.00	Bachelor's Degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Philippine News Agency (PNA) - Visayas Ave.
7	News Reporter II	NIBB-NR2-30-1998	17	47,247.00	Bachelor's Degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Philippine News Agency (PNA) - Visayas Ave.
8	News Reporter II	NIBB-NR2-33-1998	17	47,247.00	Bachelor's Degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Philippine News Agency (PNA) - Visayas Ave.
9	News Reporter I	NIBB-NR1-3-2004	15	40,208.00	Bachelor's Degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Philippine News Agency (PNA) - Visayas Ave.
10	News Reporter I	NIBB-NR1-6-2004	15	40,208.00	Bachelor's Degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Philippine News Agency (PNA) - Visayas Ave.

11	News Reporter I	NIBB-NR1-13-1998	15	40,208.00	Bachelor's Degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Philippine News Agency (PNA) - Visayas Ave.
12	News Reporter I	NIBB-NR1-6-1998	15	40,208.00	Bachelor's Degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Presidential Press Staff (PPS) - Manila
13	Photographer V	NIBB-PHOTO5-4-1998	15	40,208.00	High School Graduate or Completion of Relevant Vocational/Trade Course	16 hours of relevant training	3 years of relevant experience	Photographer (MC 10 s. 2013 - Cat. II)	N/A	Philippine News Agency (PNA) - Visayas Ave.
14	Photographer V	NIBB-PHOTO5-7-1998	15	40,208.00	High School Graduate or Completion of Relevant Vocational/Trade Course	16 hours of relevant training	3 years of relevant experience	Photographer (MC 10 s. 2013 - Cat. II)	N/A	Philippine News Agency (PNA) - Visayas Ave.
15	Photographer V	NIBB-PHOTO5-8-1998	15	40,208.00	High School Graduate or Completion of Relevant Vocational/Trade Course	16 hours of relevant training	3 years of relevant experience	Photographer (MC 10 s. 2013 - Cat. II)	N/A	Philippine News Agency (PNA) - Visayas Ave.
16	Administrative Officer III (Supply Officer II)	NIBB-ADOF3-11-2005	14	37,024.00	Bachelor's Degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Financial and Administrative Division (FAD) - Manila

17	Photographer III	NIBB-PHOTO3-7-2004	10	25,586.00	High School Graduate or Completion of Relevant Vocational/ Trade Course	8 hours of relevant training	2 years of relevant experience	Photographer (MC 10. s. 2013 - Cat. II)	N/A	Presidential Press Staff (PPS) - Manila
18	Administrative Assistant III (Senior Bookkeeper)	NIBB-ADAS3-13-2005	9	23,226.00	Completion of Two Years Studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-Professional) First Level Eligibility	N/A	Financial and Administrative Division (FAD), Accounting Section - Manila
19	Assistant Information Officer	NIBB-AIO-1-1998	8	21,448.00	Completion of Two Years Studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-Professional) First Level Eligibility	N/A	Presidential Press Staff (PPS) - Manila

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the **application letter (with plantilla item number)** and send to the address below not later than **February 7, 2025**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture and Work Experience Sheet (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of relevant training/s and/or seminar/s attended;
4. Authenticated certificate of eligibility/rating/Proof of Eligibility; and
5. Photocopy of Transcript of Records/Diploma.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

TIMOTHY PAUL T. JAVIER

Head, Human Resource and Management Section

PCO-NIB Bldg., Malacañang Compound, Manila 1005

recruitment@nib.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

