



REPUBLIC OF THE PHILIPPINES  
PRESIDENTIAL COMMUNICATIONS OFFICE  
**NEWS AND INFORMATION BUREAU**



**NOTICE TO PROCEED**

JUNE 17, 2024

**MR. THOMAS JOSHUA B. SANCHEZ**

Marketing Professional  
TOYOTA OTIS, INC.  
1170 Paz M. Guazon St.  
Paco, Manila

**Dear Mr. Sanchez,**

In view of the approval of the attached Contract Agreement, notice is hereby given to **TOYOTA OTIS, INC.** that contract implementation on the Bidding of Lot 1 – 2.5 L Manual Transmission, Project Title **“Supply and Delivery of Passenger / Vehicle for the Procurement Service”** shall commence effective after the receipt of this notice.

Upon receipt of this notice, you are responsible in performing the delivery as required under the terms and conditions of the said Contract Agreement and in accordance with the implementation schedule provided.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the BAC Secretariat, PCO-NIB Building, Malacañang Compound, J.P. Laurel Street, San Miguel, Manila.

Thank you!

Very truly yours,

**LUIS A. MORENTE**  
Director IV/Head  
News and Information Bureau

CONFORME:

**THOMAS JOSHUA B. SANCHEZ**  
Marketing Professional  
Toyota Otis, INC.

Date JUNE 17, 2024